



Great Braxted Parish Council

Clerk to the Council:
Lynda Townend

GBPC
Rosewood The Furze
Main Road CM9 6PU
Tel: 07307 891 134

Email: parishclerk@greatbraxtedparishcouncil.gov.uk

2nd July 2025

To: Members of Great Braxted Parish Council

You are hereby summoned to attend

THE PARISH COUNCIL MEETING TO BE HELD AT THE PAVILION ON TUESDAY 8th JULY 2025 AT 8.00 PM

for the purpose of transacting the following business:

LTownend
Clerk to the Council

A G E N D A

1. Apologies for Absence

2. Minutes of the Parish Council Meeting

Minutes of the Meeting held on 17th June 2025 to be taken as read and signed as a correct record by the Chairman ([attached](#)).

3. Declarations of Interest (existence and nature)

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct which took effect in July 2022. Unforeseen interests must be declared similarly at the appropriate time.

4. Maldon District Councillor Update

To receive a written or verbal update from the District Councillor.

5. Public Participation Session

With respect to items on the Agenda and other matters that are of mutual interest.

6. Planning

To consider planning applications detailed below and any planning applications published on the MDC planning website between the circulation of this agenda and the meeting:

- 6.1 25/00548/FUL and 25/00549/LBC** Proposed Partial Demolition, Extension and Alterations to Existing Pavilion at Braxted Park Golf Club Braxted Park Braxted Park Road Great Braxted.

To note planning decisions made by Maldon District Council:

- 6.2. 25/00114/FUL** Construction of general-purpose agricultural building Old House Farm Braxted Road Kelvedon Colchester. **APPROVED.**

7. Environment

7.1 Car Park Maintenance, Grass Cutting and Weed Maintenance

To consider the future maintenance requirements of these areas.

7.2 New Side Gate

To consider installing a new side gate between the cricket and playing fields.

7.3 Playground Inspection

To receive and note the recommendations made during the annual playground inspection and consider actions to rectify. Playground inspection report sent separately.

7.4 Bench Maintenance

To agree the maintenance costs for the benches on the field.

7.5 Pedestrian Crossing on Tiptree Road

To consider the need for a pedestrian crossing on Tiptree Road.

8. Finance – Accounts for Payment

8.1 Accounts for Payment

To agree the accounts for payment, made between meetings, for the period between the 3rd May to the 30th June 2025. ([attached](#))

8.2 Bank Reconciliation

To receive and note the bank reconciliation to the 30th June 2025. ([attached](#))

8.3 Budget Comparison

To receive and note the budget comparison report to the 30th June 2025.
([attached](#))

9. Updates

To receive an update on the following items:

- 9.1** Gigaclear Meeting
- 9.2** Connexions Data Poles
- 9.3** Rabbit Control

10. General Announcements

11. Items to be Included on the Next Agenda

12. Date of Next Meeting

9th September 2025.

13. Chairman to Close the Meeting

*THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
All reports are available from the clerk*

Minutes of the Extraordinary Parish Council Meeting held at The Pavilion on 17th June at 8pm

Present:

Councillors M Davis, L Holt, E Miles the Clerk and 1 member of the public.

25/29 Election of Chairman for the Meeting

It was proposed and agreed that Councillor Miles be appointed as Chairman for this meeting in the absence of both the Chairman and the Vice Chairman.

Resolved: that Councillor Miles be appointed Chairman to preside over this meeting.

25/30 Apologies for Absence

Apologies were received from Councillor Collins and Councillor Knapman.

25/31 Minutes of the Parish Council Meeting

Resolved: that the minutes of the Parish Council meeting, held on the 13th May 2025, were agreed as a correct record and signed by the Chairman.

25/32 Declarations of Interest

Members were reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in terms of business on the agenda. They were also reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct which took effect in July 2022. Further they were reminded that unforeseen interests must be declared similarly at the appropriate time.

No interests were declared.

25/33 Public Participation Session

No matters were raised.

25/34 To Consider Planning Applications submitted and published by Maldon District Council

25/34/1 25/00421/FULM S73A application for a change of use to create 12 additional Gypsy Traveller pitches including erection of a shared day room, formation of hardstanding and erection of outbuilding at Rosedale, Lea Lane Great Braxted.

The Council considered the above planning application and resolved to object to the proposal. The objection was based on grounds that the development represents unsustainable growth in open countryside, would result in overdevelopment and

visual dominance of the rural setting, lacks supporting infrastructure and safe highway access, and includes unauthorised and inappropriate use of the site.

Additional concerns were raised regarding the absence of biodiversity offsetting, consideration of nutrient neutrality and effluent impact, flood risk assessment, and the lack of renewable energy or sustainable design measures.

The Clerk was instructed to prepare a detailed objection to submit to Maldon District Council.

Resolved: that the Council formally objects to planning application 25/00421 Rosedale, Lea Lane, Great Braxted, The clerk will prepare an objection response, detailing the Council's concerns, and submit this to Maldon District Council.

25/35 Date of Next Meeting

The next council meeting will take place at 8pm on Tuesday the 8th July 2025.

25/36 Chairman Closed the Meeting

There being no further business the Chairman closed the meeting at 20.33.

Signed: _____ Dated: _____

Chairman

Accounts for Payment**For authorisation on 8th July 2025**

<i>Date</i>	<i>Supplier</i>	<i>Item</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
19/05/2025	Clear Insurance Management Ltd	Insurance premium 20252/26	£ 579.45	£ -	£ 579.45
24/05/2025	Cloud Next	Home hosting domain	£ 49.99	£ 9.99	£ 59.98
24/05/2025	ID Mobile	May phone costs	£ 5.00	£ 1.00	£ 6.00
28/05/2025	L Townend	May salary	£ 262.00	£ -	£ 262.00
28/05/2025	L Townend	Apr-May Expenses	£ 44.00	£ -	£ 44.00
28/05/2025	HMRC	May PAYE costs	£ 65.40	£ -	£ 65.40
31/05/2025	Unity Trust Bank	May Service Charge	£ 6.00	£ -	£ 6.00
06/06/2025	Wallace Arboriculture	May grounds maintenance	£ 380.00	£ -	£ 380.00
10/06/2025	Tolleshunt Turf Farm	Topsoil and grass seed	£ 127.80	£ 13.56	£ 141.36
11/06/2025	Walton Tree Services	Supply woodchip	£ 33.33	£ 6.67	£ 40.00
13/06/2025	Cllr Knapman	Playground equipment expenses	£ 206.41	£ 14.55	£ 220.96
24/06/2025	ID Mobile	June phone bill	£ 5.00	£ 1.00	£ 6.00
27/06/2025	L Townend	June Salary	£ 261.80	£ -	£ 261.80
27/06/2025	HMRC	June PAYE costs	£ 65.60	£ -	£ 65.60
TOTAL:					£2,138.55

Signed: _____

Date: _____

Great Braxted Parish Council Bank Reconciliation Quarter 1

Unity Trust Bank Balance at	01/04/2025	<u>£ 10,790.16</u>
Cheques not presented		£ -
Plus income		£ 14,194.68
Less expenditure		£ 4,815.68
Balance carried forward		£ 20,169.16
Unity Trust Bank Balance at	30/06/2025	<u>£ 20,169.16</u>

Reconciled to bank statement on 01/07/2025

Signed: _____

Name: Cllr Lesley Holt

Dated: _____



Budget Comparison 2025-26

INCOME

Code Budget Heading	Title	2025-26 Budget	Apr	May	Jun	TOTAL	Variance
1	Precept	13,997.24	13,997.24	0.00	0.00	13,997.24	0.00
2	Other	-	197.44	0.00	0.00	197.44	-197.44
3	Pavilion Management Committee	225.00	0.00	0.00	0.00	0.00	225.00
	SUB TOTAL	12,631.00	14,194.68	0.00	0.00	14,194.68	27.56

EXPENDITURE

Code Administration (CC)	Title	2025-26 Budget	Apr	May	Jun	TOTAL	Variance
1	Clerks Salary	3,330.00	262.00	262.00	261.80	785.80	2,544.20
2	HMRC Payments	792.00	0.00	0.00	0.00	0.00	792.00
3	Expenses/office costs	425.00	0.00	44.00	0.00	44.00	381.00
4	Mobile Phone	66.00	5.00	5.00	5.00	15.00	51.00
5	Laptop Security	92.00	0.00	0.00	0.00	0.00	92.00
6	Training	175.00	0.00	0.00	0.00	0.00	175.00
7	Cloud Next Hosting & Domain Registration	107.98	0.00	49.99	0.00	49.99	57.99
8	Auditor Fees	615.00	170.00	0.00	0.00	170.00	445.00
9	Bank Charges	72.00	6.00	6.00	6.00	18.00	54.00
	SUB TOTAL	5,674.98	443.00	366.99	272.80	1,082.79	4,592.19

Code	Title	2025-26						
		Budget	Apr	May	Jun	TOTAL	Variance	
Insurance and Subscriptions								
1	EALC/NALC	136.00	133.80	0.00	0.00	133.80		2.20
2	SLCC Subscription	40.00	0.00	0.00	0.00	0.00		40.00
3	Insurance	497.00	0.00	579.45	0.00	579.45		-82.45
4	ICO - Data Protection Fee	42.00	0.00	0.00	0.00	0.00		42.00
5	RCCE	48.00	51.50	0.00	0.00	51.50		-3.50
6	TruCam	1,080.00	254.82	0.00	0.00	254.82		825.18
7	Election Costs	225.00	0.00	0.00	0.00	0.00		225.00
	SUB TOTAL	2,068.00	440.12	579.45	0.00	1,019.57		1,048.43

Code	Title	2025-26						Variance
		Budget	Apr	May	Jun	TOTAL		
Grants and Donations								
1	Royal British Legion	30.00	0.00	0.00	0.00	0.00		30.00
2	War Memorial Upkeep	97.00	0.00	0.00	0.00	0.00		97.00
3	Remembrance Sunday Costs	189.00	0.00	0.00	0.00	0.00		189.00
4	80th Anniversary of D Day/Grants	500.00	60.00	692.13	0.00	752.13		-252.13
	SUB TOTAL	816.00	60.00	692.13	0.00	752.13		63.87

Code Field and Playground	Title	2025-26						Variance
		Budget	Apr	May	Jun	TOTAL		
1	Grass Cutting	3,420.00	470.00	380.00	380.00	1,230.00		2,190.00
2	Tree and Hedges	500.00	0.00	0.00	0.00	0.00		500.00
3	Fence Maintenance	1,543.26	0.00	0.00	367.54	367.54		1,175.72
4	Defibrillator	200.00	212.99	0.00	0.00	212.99		-12.99
	SUB TOTAL	5,663.26	682.99	380.00	747.54	1,810.53		3,852.73

Total Expenditure	14,222.24	1,626.11	2,018.57	1,020.34	4,665.02	9,557.22
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